

**BOARD OF EDUCATION
CORY AREA SCHOOL DISTRICT
REGULAR BOARD MEETING MINUTES
March 27, 2023**

A Regular Board Meeting of the Corry Area Board of School Directors was held on Monday, March 27, 2023, in the Administration Office LGI. Vice President Doris P. Gernovich called the meeting to order at 7:00 PM.

ROLL CALL

Present Directors: Amy L. Allen, Justin R. Amy, Joel A. Cook, Amanda J. Cox, Doris P. Gernovich, Jason D. Halfast, William A. Nichols

Excused Directors: Joseph A. Frisina, L. Jon Maker

Also Present: Sheri L. Yetzer – Superintendent, Brenda L. Clabatz – Business Manager, Kim Spence – Secretary to Superintendent, Bill West – Director of Secondary Education, Dan Daum – Director of Elementary Education, Lee Swartzfager – Middle School Principal, Michele Miller – Cyber Administrator/Homeless, home School and Foster Liaison, Mike Munsee – Director of Buildings and Grounds, Sue Bogert – Supervisor of Vocational Education, Stephanie Bennett – Teacher, Jill Slocum – Teacher

Media: Chloe Forbes – The Corry Journal

Guests: Danielle Elchynski, Levi Kelly, Anita Baker, Michele Hunt, Darleen Mulligan, Joanne Smith, Carter Slocum

MOMENT OF SILENCE/PLEDGE OF ALLEGIANCE

**APPROVED
AGENDA**

MOTION by Director Nichols and seconded by Director Amy to approve the agenda for March 27, 2023.

YEAS: Allen, Amy, Cook, Cox, Gernovich, Halfast, Nichols

NAYS: None

**PUBLIC
COMMENT**

Danielle Elchynski asked the Board to separate out Policy 111 – Lesson Plans in the vote this evening, stating she felt it was missing a timeline and accountability directly related to the education of students.

STAFF COMMENT

Mrs. Bennett, Junior Class Advisor, and Carter Slocum, Vice President of the Junior Class, shared details on the 2023 Prom. The theme will be Disco Fever and will be held at Peek'n Peak on Friday, May 12, 2023. The students will begin to line up at the MHS parking lot at 4:15 PM. There will be teacher valet parking as there has been in previous years, with Coronation at 6:15 PM and dinner at 7:00 PM. Prom will conclude at 11:00 PM.

Mr. Daum shared that the elementary schools will be hosting their Spring Open Houses – CAIS on April 5th and CAPS on April 13th.

**APPROVED
CHECK, WIRE
TRANSFERS &
DIRECT DEPOSITS**

MOTION by Director Cox and seconded by Director Nichols to approve checks, wire transfers, and direct deposits from February 23 through March 22, 2023, totaling \$2,705,903.83, as presented on the attached payments summaries.

YEAS: Allen, Amy, Cook, Cox, Gernovich, Halfast, Nichols

NAYS: None

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**APPROVED
CHECK, WIRE
TRANSFERS &
DIRECT DEPOSITS
(cont.)**

MOTION by Director Nichols and seconded by Director Cook to approve Board Check No. 46540 in the amount of \$109,257.00 and Check No. 46588 in the amount of \$276.00, payable to Rossbacher Insurance Service.
YEAS: Amy, Cook, Cox, Gernovich, Halfast, Nichols
NAYS: None
ABSTAINED: Allen

MOTION by Director Cox and seconded by Director Amy to approve Board Check No. 46584 in the amount of \$233.36, payable to J.H. Auto Parts Inc.
YEAS: Allen, Amy, Cook, Cox, Gernovich, Nichols
NAYS: None
ABSTAINED: Halfast

**APPROVED
BUSINESS
MANAGER'S
REPORT**

MOTION by Director Cook and seconded by Director Cox to approve the Business Manager's Report for February 2023.
YEAS: Allen, Amy, Cook, Cox, Gernovich, Halfast, Nichols
NAYS: None

**APPROVED
REQUEST TO
SEEK BIDS**

MOTION by Director Cook and seconded by Director Halfast to seek bids for the purchase of a new Driver's Education car.
YEAS: Allen, Amy, Cook, Cox, Gernovich, Halfast, Nichols
NAYS: None

MOTION by Director Cox and seconded by Director Amy to seek bids for waste disposal and recycling services. Mrs. Clabattz clarified this is due to the current contract ending.
YEAS: Allen, Amy, Cook, Cox, Gernovich, Halfast, Nichols
NAYS: None

**APPROVED SALE
OF PARCELS
FROM
REPOSITORY**

MOTION by Director Nichols and seconded by Director Cox to approve the following requests from Erie County Tax Claim Bureau:

1. The sale of property commonly known as and identified in the assessment records of Erie County as Index Number 49-008-002.0-015.00 FOLLETT RD 170 X 100 X 90 TRI. Offer is made by Mary Ann Zlobin for the sum of \$250.00.
2. The sale of property commonly known as and identified in the assessment records of Erie County as Index Number 06-021-015.0-011.00 SCIOTA ST 325 X 315 X 70 TRI. Offer is made by Mary Ann Zlobin for the sum of \$250.00.
3. The sale of property commonly known as and identified in the assessment records of Erie County as Index 12-010-004.0-004.00 S MAIN ST LOT 1 68.83 X 335.55 IRR. Offer is made by Amy Zlobin for the sum of \$250.00.

Mrs. Allen ask if Mary Ann Zlobin or Amy Zlobin were present for the meeting. They were not in attendance.

YEAS: Cook, Cox, Gernovich, Halfast, Nichols
NAYS: Allen, Amy

**DENIED PER
CAPITA TAX
RESOLUTION**

MOTION by Director Amy and seconded by Director Cook to approve the elimination of Per Capita Tax and the increase of Real Estate Property Tax millage per county to maintain this income stream.
YEAS: Amy
NAYS: Allen, Cook, Cox, Gernovich, Halfast, Nichols

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**DENIED PER
CAPITA TAX
RESOLUTION
(cont.)**

MOTION by Director Nichols and seconded by Director Allen to approve contracting with Berkheimer as the Per Capita Tax collection agency for Erie and Warren Counties. Director Cox asked if this vote would be for the proposed three-year contract that had been presented. She requested a proposal for a shorter term to be presented.

YEAS: Allen, Nichols

NAYS: Amy, Cox, Cook, Gernovich, Halfast

**APPROVED
FURNITURE
PURCHASE**

MOTION by Director Cook and seconded by Director Amy to approve the purchase of furniture for the Middle High School front office through Co-operative Purchasing, approximate cost \$80,000, to be paid from Construction Fund.

YEAS: Allen, Amy, Cook, Cox, Gernovich, Halfast, Nichols

NAYS: None

**APPROVED
RENOVATION
CHANGE ORDERS**

MOTION by Director Cook and seconded by Director Nichols to approve the following renovation change orders:

1. To approve the CASD Renovations – RFCO-11 – with Considine Biebel & Company – Bulletin 2 pricing for conversion of temporary classroom to a permanent classroom in the Library for \$49,304.00.
2. To approve Corry Area School District CO #2 – with Scobell Company Inc. – Bulletin 2 pricing for conversion of temporary classroom to a permanent classroom in the Library for \$16,021.28.
3. To approve Change Order #3 – with A&MP Electric Inc. – Bulletin 2 pricing for conversion of temporary classroom to a permanent classroom in the Library for \$42,551.00.

Director Amy asked if these costs were for conversion of just one room. Mrs. Clabatz clarified that this is to cover the general contractor, HVAC and electric to convert three rooms to permanent rooms at a total cost of \$107,876.28.

YEAS: Allen, Amy, Cook, Cox, Gernovich, Halfast, Nichols

NAYS: None

**APPROVED
ARTICULATION
AGREEMENTS**

MOTION by Director Cox and seconded by Director Cook to approve the following articulation agreements for the 2023/24 school year:

1. Erie County Community College and Corry Area High School, this agreement will be renewed automatically for up to a maximum of three years.
2. Northern Pennsylvania Regional College (NPRC) and Corry Area High School Child Care & Support Services Management program, whereby it's students may receive prior learning credit for college education.

YEAS: Allen, Amy, Cook, Cox, Gernovich, Halfast, Nichols

NAYS: None

**ELECTED IU
BOARD
REPRESENTATIVE**

MOTION by Director Cook and seconded by Director Nichols to elect Director Amanda Cox to serve as the Corry Area School District Board Representative to the Northwest Tri-County Intermediate Unit Board of Directors for the term beginning July 1, 2023 and ending June 30, 2026.

YEAS: Allen, Amy, Cook, Cox, Gernovich, Halfast, Nichols

NAYS: None

**APPROVED FIELD
TRIP REQUESTS**

MOTION by Director Nichols and seconded by Director Amy to approve the following field trip requests:

1. Automotive Technology & Machining – 10th/11th/12th grade (45 students) April 21, 2023
Cummins Jamestown Engine Plant Lakewood, NY
Under the Supervision of: Eric McCray, Dana Kruse, Mark Chludzinski & Mike Daniels
2. All-Eastern Honors Mixed Choir (2 students) April 13-16, 2023
Eastman Conservatory & Rochester Convention Center Rochester, NY
Under the Supervision of: Kim Smrcka

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**APPROVED FIELD
TRIP REQUESTS
(cont.)**

3. All State Chorus (1 student)
Kalahari Conference Center & Resort
Under the Supervision of: Kim Smrcka
YEAS: Allen, Amy, Cook, Cox, Gernovich, Halfast, Nichols
NAYS: None

April 19-22, 2023
Pocono Summit, PA

**APPROVED
POLICY UPDATES &
REVISIONS**

MOTION by Director Nichols and seconded by Director Allen to approve updates and revisions to the following policies which were presented at a Committee of the Whole on February 27, 2023 and reviewed at the Regular Board Meeting on March 13, 2023:

Policy No.	Title
103	Discrimination/Title IX Sexual Harassment Affecting Students; Attachment 2 & 3
111	Lesson Plans
113.1	Discipline of Students with Disabilities
113.2	Behavior Support
113.4	Confidentiality of Special Education Student Information
122	Extracurricular Activities
123	Interscholastic Athletics
123.2	Sudden Cardiac Arrest

Director Gernovich shared that she had received a presentation earlier in the day with regards to Policy 111 – Lesson Plans. She stated that Board Policies are meant to be fluid and can continue to be reviewed.

YEAS: Allen, Amy, Cook, Cox, Gernovich, Halfast, Nichols
NAYS: None

**APPROVED
PERSONNEL
ITEMS**

MOTION by Director Nichols and seconded by Director Cox to approve the following personnel items:

- To approve the request for Extended Leave of Absence for Doreen Weber, Instructional Aide, effective March 20, 2023 through June 8, 2023. Anticipated 53.5 days.
- To approve the Extended Leave of Absence for Meghan Heil, Elementary Teacher, effective August 25, 2023 – October 30, 2023. Anticipated 45 days.
- To accept the resignation of Deborah Jaquith, 10-month Secretary, for the purpose of retirement effective June 16, 2023.
- To accept the following resignations, effective immediately:

Julie Tasker	Varsity Football & Varsity Basketball Cheerleader Sponsor
Matt Greer	Head Boys Soccer Coach & Assistant Girls Soccer Coach (MS)
Brandon Miller	Assistant Football Coach
Cam Atha	Assistant Boys Basketball Coach (MS)

YEAS: Allen, Amy, Cook, Cox, Gernovich, Halfast, Nichols
NAYS: None

**OTHER MATTERS
BY BOARD
MEMBERS**

Dr. Gernovich shared that a group called Variety Bikes had given 670 adapted bikes, strollers and communication devices to the IU schools in Erie, Crawford and Warren Counties. The total of their donations was over \$1M.

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OTHER MATTERS Mrs. Clabatz shared that, per request of the Board, she will reach out to Berkheimer to request a proposal for a one or two-year term. Mrs. Allen asked if we worked with Berkheimer in the past.
BY BUSINESS Mrs. Clabatz replied that they currently collect the delinquent Per Capita taxes for Erie County and
MANAGER Earned Income Tax. She also wanted to know if they had open records to see who they have contacted, who hasn't paid and how much fees are going up each time. Mrs. Clabatz said she would find out what information would be open to us. Mrs. Cox asked if there was any negotiating on the fee schedule. Mrs. Clabatz stated the fee schedule is set by Berkheimer and they don't charge the District for collecting the delinquent taxes. She also shared that the budget discussion will continue in future meeting.

OTHER MATTERS Mrs. Yetzer confirmed the meeting scheduled for April 10th has been canceled and there will only be
BY one meeting next month on Monday, April 24, 2023.
SUPERINTENDENT

ADJOURNMENT MOTION by Director Cox and seconded by Director Amy to adjourn the Regular Board Meeting at 7:34 PM.
YEAS: Allen, Amy, Cook, Cox, Gernovich, Halfast, Nichols
NAYS: None


Kimberly Spence, Board Secretary